



## ACCOUNT UPDATE FORM

Dear Customer,

To help us keep our records up to date, could you please complete the following in full and return to us by fax on (07) 3489 9977 or by E-mail to [accounts@nutandboltfactory.com.au](mailto:accounts@nutandboltfactory.com.au) at your earliest convenience.

**Company Name:** \_\_\_\_\_

**Trading As:** \_\_\_\_\_

**A.B.N.** \_\_\_\_\_ **A.C.N.** \_\_\_\_\_

**Delivery Address** \_\_\_\_\_ **P/Code:** \_\_\_\_\_

**Postal Address** \_\_\_\_\_ **P/Code:** \_\_\_\_\_

For all correspondence unless emailed or faxed (Invoices/Statements)

**Phone No:** \_\_\_\_\_ **Fax No:** \_\_\_\_\_ **Mobile No:** \_\_\_\_\_

**Accounts Phone No:** \_\_\_\_\_ **Accounts Fax No:** \_\_\_\_\_

**Accounts E-mail Address:** \_\_\_\_\_

For Statements or account enquiries.

**Payment of Account by EFT (Electronic Funds Transfer)** Yes: \_\_\_\_\_ No: \_\_\_\_\_

**Do you prefer Invoices to be Mailed / Emailed / Or sent with Goods? (Please Circle)**

**E-mail Address For Invoices:** \_\_\_\_\_

**Must have an Order Number to Purchase Goods: YES / NO (Please Circle)**

**Signed:** \_\_\_\_\_ **Position Held:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*\*\*PLEASE NOTE – Please forward remittances to one of the following

**By Mail:** PO Box 912, Beenleigh QLD 4207

**By Fax:** (07) 3489 9977

**By Email:** [accounts@nutandboltfactory.com.au](mailto:accounts@nutandboltfactory.com.au)



Bulk  
Discount



Technical  
Advice



Universal  
Range



Yatala 7.00-4.00  
Toowoomba 7.30-4.30



Australian  
Owned



4 Hour  
Dispatch

Head Office / Yatala Branch:

9 Gassman Drive, Yatala QLD 4207

Telephone (07) 3489 9999, Facsimile (07) 3489 9988

E-mail [sales@nutandboltfactory.com.au](mailto:sales@nutandboltfactory.com.au)

ABN 98 063 592 549

Toowoomba Branch:

347 Taylor Street, Toowoomba QLD 4350

Telephone (07) 4634 0677, Facsimile (07) 4634 0699

E-mail [sales.twba@nutandboltfactory.com.au](mailto:sales.twba@nutandboltfactory.com.au)